## **Wyoming Prevention Framework Community Grant Report**

## Attachment B

This report is for this time period

February 2007 - June 30, 2007

Feb - April 30th

Please email this report as an attachment to... Substance Abuse & Mental Health Services Division,

Wyo Dept. of Health

Today's Date

County

Contract Organization Name

7-May-07 Carbon Carbon County Conseling Center For information call 1-800-535-4006

or 307-777-6494

Your Name

Your Mailing Address City, State, Zip Your Work Phone Number

Fax

Your Work Email Address

Theresa Pacheco

PO Box 1213, 215 W. Buffalo, Suite 373 Rawlins, WY. 82301

(307)321-0686, (307)328-3969 (307)324-5165

theresapac@gmail.com

Please keep both a hard-copy and file copy for your records

			Percent		
Item	Contract Deliverables	Date due	Completed (or notes on amount completed)	Date Completed	Comments or Notes
	Staff, Board of Directors, Volunteers, Work				
Α	Assignments, and Technical Assistance				
	SPF Staff Hired (report name, percent of time,				
1	email address, phone number)	1-Feb-07		Feb. 22, 2007	
	Supervise SPF staff/staff evaluation (note dates			,	Have met on the Feb. 26, 2007, Mach 27, April 30, May
2	and any notes)			26-Feb-07	7th
	,				
	Name, title, and phone number of the staff's				Peggy Hays, Clinical Director, Carbon County Counseling
3	supervisor				Center PO Box 1056, Rawlins, WY. 82301
	Criminal history record compliance (briefly note				
	yes or no if any action was taken this quarterdo				
4	not report names)		100%		done prior to employement
5	Staff training and paid travel				
	(list all training paid under the contract, dates, traveler name, amount)		\$1,627.37		CADCA Training for Sally Patton Feb. 12-15, Prevention Day for Theresa Pacheco Feb. 12, both in Washington DC, Casper SPF/SIG Training, March 5-7 for Sally Patton, March 5 for Theresa Pacheco
6	Notify the Division of any board of directors/staffing changes				None
	Other Contract Work Agreements (report details)				None
	Complete agreement with SPF-TAC			27-Mar-07	
9	Other				
В	Needs Assessment Activities	I=		T	
1	Needs Assessment Training/Winter 07 Meeting	Feb or March 2007			March 5-7 in Casper, Sally Patton, Theresa Pacheco
		Feb or March			
_	Needs Assessment Instrument Received	2007			Received March 7
	Data Collection		100%	17-Apr-07	completed
	Data Analysis				
	Priorities Identified				
	Needs Assessment Sent to SAD	1-Jun-07			
7	Receive SAD Comments @ Needs Assessment	15-Jun-07	·		
	Revise Needs Assess/Submit Final		·		
8	Other				

	Contract Bellinandila	Data das	Percent	Date	O-manufa en Nata-
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
С	Community Infrastructure Activities				
				2/25/07,	
				2/22/07,	
	Community Advisory Council Activities			3/15/2007,	
1	briefly list CAC activities			4/19/2007	
	Community Advisory Council Meetings				
2	List dates & number of people who attended				See below
	See below for membership report				

			Completed	Completed	Comments or Notes
	Г		Percent	Date	
	·				
	Other	-	•		
	Receive SAD Comments/Revise/Final Plan	31-Aug-07			
	Submit Strategic Plan to SAD				
	Write Strategic Plan				
	Match Strategies to Data/Needs				
	Research Evidence Based Strategies				
	Receive Strategic Planning Materials from SAD				
	Attend Strategic Planning Training	Jul-07			
	Strategic Planning Activity			ı	
	Other CAC/Infrastructure				
	Briefly describe how the community was involved in the SPF process during this reporting period				With town hall meetings and Law enforcement meetin we were able to obtain their input for the framework.
6	SAC/Community				SAPST Training in September of 2006 in Lander
	(Optional) local SAPST and/or CADCA Training for				Both Sally Patton and Theresa Pacheco completed
5	Present Findings/Process to Community				
4	note date and attach report				workbook
	Community Resource Assessment				On Going see page 69 of prevention framework
3	minutes)				
	Budget and Funding Approved by CAC (attach				

			Percent	Date	
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
E	Implementation (only with SAD approval)				

## F Deliverables and Assurances

Reports

Tepone		1		
May 15: Submit Expenditure Report to SAD	15-May-07		14-May-07	
For February 1 - June 30				
July 31: Submit CLI to SAMHSA	31-Jul-07			
For May 1 - June 30				
July 31: Submit Expenditure Report to SAD	31-Jul-07			
For May 1 - September 30				
October 15: Submit this report o SAD	15-Oct-07			
For July 1 - September 30				
October 15: Submit Expenditure Report to SAD	15-Oct-07			
Complete evaluation agreement with WySAC	30-Mar-07			
Provide any other evaluation information				
Submit any requested data				
, ,				Sent in with Prevention Framework Application in
				December, counseling center meeting the criteria for
Obtain Chapter 16 Prevention Certification		100%		certification
'				On site review with WYSAC on Monday April 7th,
On-Site evaluations or reviews				WYSAC ROCKS!!!
				-
(attach copy)				Sent if first copy in February of 2007
	July 31: Submit CLI to SAMHSA  For May 1 - June 30  July 31: Submit Expenditure Report to SAD  For May 1 - September 30  October 15: Submit this report o SAD  For July 1 - September 30  October 15: Submit Expenditure Report to SAD  Complete evaluation agreement with WySAC  Provide any other evaluation information Submit any requested data  Obtain Chapter 16 Prevention Certification  On-Site evaluations or reviews  Post 2 newspaper ads/articles about the SPF grant	May 15: Submit this report to SAD  May 15: Submit Expenditure Report to SAD  15-May-07  May 15: Submit Expenditure Report to SAD  15-May-07  For February 1 - June 30  July 31: Submit CLI to SAMHSA  31-Jul-07  For May 1 - June 30  July 31: Submit Expenditure Report to SAD  31-Jul-07  For May 1 - September 30  October 15: Submit this report o SAD  15-Oct-07  For July 1 - September 30  October 15: Submit Expenditure Report to SAD  15-Oct-07  Complete evaluation agreement with WySAC  Provide any other evaluation information  Submit any requested data  Obtain Chapter 16 Prevention Certification  On-Site evaluations or reviews  Post 2 newspaper ads/articles about the SPF grant	May 15: Submit this report to SAD  May 15: Submit Expenditure Report to SAD  15-May-07  May 15: Submit Expenditure Report to SAD  15-May-07  For February 1 - June 30  July 31: Submit CLI to SAMHSA  31-Jul-07  For May 1 - June 30  July 31: Submit Expenditure Report to SAD  31-Jul-07  For May 1 - September 30  October 15: Submit this report o SAD  15-Oct-07  For July 1 - September 30  October 15: Submit Expenditure Report to SAD  15-Oct-07  Complete evaluation agreement with WySAC  Provide any other evaluation information  Submit any requested data  Obtain Chapter 16 Prevention Certification  100%  On-Site evaluations or reviews  Post 2 newspaper ads/articles about the SPF grant	May 15: Submit this report to SAD  May 15: Submit Expenditure Report to SAD  15-May-07  14-May-07  14-May-07

Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
G	Other Information		•		
	Briefly describe any actions taken by the LEAD				
	AGENCY (fiscal agency) board of directors or high				
1	level staff around the SPF SIG grant				
	Restricted activities (report any approval				
2	requested and received for these)				
	fairs/brochures/educational materials				
	media				
	Please note any <b>significant</b> changes from the				
3	budget submitted in the application.				
	What was the one greatest accomplishment this				
	reporting period? How was this accomplishment				Explaining to the community we had to do another needs
4	shared with the community?				assessment, by having a series of community meetings.

What was the one greatest barrier this reporting 5 period? What was done to address this barrier?		NOT having this report format on hand at the beginning of this contract. Working hard to make sure we have the correct information requested.
Please briefly list any significant changes or 6 information related to this grant		
Please provide input and recommendations about technical assistance provided by SAD and SAD contractors		WYSAC does an awesome job!!! Like the correspondence with the phone conference.

## **COMMUNITY ADVISORY COUNCIL**

Member's Name	Date first joined	Number of meetings attended (total to date)	Please note if this is a representative of the sectors listed on page 6 of the application instructions.	Agency or Constituency Represented
Karen Thornton	2003	all	Yes	Project Reach
Cecilia Mikesell	2003		Yes	Public Health
Loretta Weems/Vikki Hagood	2006-07		Yes	Carbon Sheriffs Office Victim Witness
Julie Hahn/Teri Sisneros	2006-07		No	Rawlins Police Department
Mike Reed	2006-07		Yes	Rawlins Police Department
Marilyn Vercimak	2006-07		yes	Carbon County School District #1
Bob Krisko	2004		Yes	Carbon County School District #1
Shanda Wright	2006-07	All	Yes	Big Brothers Big Sisters of Greater Wyoming
Sue Johnson	2006-07	all	Yes	Carbon Counseling Center
John Zeiger	2007		Yes	Mayor of Saratoga
Sally Patton	2003		Yes	Project Prevention
Theresa Pacheco	2003		ves	Project Pevention
Jamie Hook	2007		No	COVE
Leigh Nation	2006-07	all	Yes	Workforce Services
Stacey Crimmons	2006-07		No	Platte Valley Chamber of Commerce
Dave Rangistch	2006-07		Yes	Saratoga Elementary Principle
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